



# Certificate of Conservation

## Plumbing Retrofit Verification Program

*The City of San Luis Obispo requires all residential, commercial, institutional, and industrial properties to retrofit existing plumbing fixtures to low water-use plumbing fixtures prior to sale or changes of use (§ 13.06). Use this form to apply for a certificate for completed retrofits that have not been certified. See page two for details.*

**Current Property Owner Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Applicant Name** (if different): \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Type of property:** Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Institutional \_\_\_\_\_

**Reason for Retrofit:** Change of use \_\_\_\_\_ Expansion of Use \_\_\_\_\_ Sale of Property \_\_\_\_\_

**Total number of fixtures replaced:** \_\_\_\_\_

*If no fixtures were replaced, please put zero.*

**Total Number of Existing Fixtures (after retrofit)**

Number of toilets 1.6 gpf or less		Number of indoor faucets 2.2 gpm or less	
Number of showerheads 2.5 gpm or less		Number of urinals 1.0 gpf or less <i>If there are no urinals on the property, please put zero.</i>	

By signing below, you verify that you have read and complied with the requirements of the Retrofit Program as outlined on the back of this form.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Inspection by a licensed plumbing or general building contractor is required.*

**Contractor License #:** \_\_\_\_\_ **Contractor Name (print):** \_\_\_\_\_

**Contractor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Utilities Office Use Only</b>	
Approved: _____ Rejected: _____	
Verified by: _____	Date: _____
Comments: _____	

*Email this form to **UT\_Services@slocity.org** or mail to:  
City of San Luis Obispo Utilities Department  
879 Morro Street  
San Luis Obispo, CA 93401*

## Purpose

In accordance with Municipal Code § 13.06 and California Green Building Standards Code, Title 24, Part 11, the City of San Luis Obispo now requires fixtures to be updated to meet criteria below.

*All single-family residential, multi-family residential, and commercial buildings are required to retrofit existing plumbing fixtures to high efficiency plumbing fixtures prior to sale or change of use including but not limited to building a new addition or garage conversions. The seller is responsible for replacing and ensuring retrofit of any fixtures. A property is only considered in compliance and verified once ALL fixtures are inspected and verified to be high efficiency.*

See Municipal Code for definition of terms.

## Requirements

Fixture	Standard	Additional Notes
Toilets	1.6 gpf or less	Existing 1.6 gpf toilets do <b>not</b> need to be retrofitted.
Urinals	1.0 gpf or less	
Showerheads	2.5 gpm or less	
Faucets	2.2 gpm or less	All <u>indoor</u> faucets (bathroom/kitchen/mudroom/etc.)

Note: GPF (gallons per flush), GPM (gallons per minute)

## Exemptions

### *Historical Properties*

Approved historical properties are not required to retrofit.

### *Transfer of Responsibility*

Sellers may transfer the responsibility of retrofit to the buyer upon agreement from both parties and approval from the Utilities Department Director or designee.

## Inspection of Retrofitted Items

Properties must be inspected by a California licensed plumbing or general building contractor. Home inspections are not accepted in lieu of a licensed contractor but may be included in the application.

## Water Conservation Certification

City of San Luis Obispo Utilities Department will provide a Certificate of Conservation for a property upon receiving all required verification documentation.

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