



Certificate of Conservation

Plumbing Retrofit Verification Program

The City of San Luis Obispo requires all residential, commercial, institutional, and industrial properties to retrofit existing plumbing fixtures to low water-use plumbing fixtures prior to sale or changes of use (§ 13.06). Use this form to apply for a certificate for completed retrofits that have not been certified. See page two for details.

Current Property Owner Name: _____

Phone Number: _____ **Email:** _____

Applicant Name (if different): _____

Phone Number: _____ **Email:** _____

Property Address: _____

Type of property: Residential _____ Commercial _____ Industrial _____ Institutional _____

Reason for Retrofit: Change of use _____ Expansion of Use _____ Sale of Property _____

If selected "Sale of Property" above, provide the estimated close of escrow: _____

Total number of fixtures replaced: _____

If no fixtures were replaced, please put zero.

Total Number of Existing Fixtures (after retrofit)

Number of toilets 1.28 gpf or less ¹		Number of kitchen faucets 2.2 gpm or less ³	
Number of showerheads 1.8 gpm or less		Number of bathroom faucets 1.2 gpm or less	
Number of urinals 0.125 gpf or less ²			

1. Dual-flush toilets meet the City's water-efficiency standard if the average of two reduced flushes and one full flush is ≤ 1.28 gallons (See 2nd page for details)
2. If there are no urinals on your property, please put zero.
3. Additional faucets on the property not in bathrooms/kitchens (ie in laundry room) should be classified as kitchen faucets, if they are ≤ 2.2 gpm

By signing below, you verify that you have read and complied with the requirements of the Retrofit Program as outlined on the back of this form.

Signature of Applicant: _____ **Date:** _____

Inspection by a licensed plumbing or general building contractor is required.

Contractor License #: _____ **Contractor Name (print):** _____

Contractor Signature: _____ **Date:** _____

Utilities Office Use Only

Approved: _____ Rejected: _____

Verified by: _____ Date: _____

Email this form to UT_Services@slocity.org or mail to:
City of San Luis Obispo Utilities Department
879 Morro Street
San Luis Obispo, CA 93401

Purpose

In accordance with Municipal Code § 13.06 and California Green Building Standards Code, Title 24, Part 11, the City of San Luis Obispo now requires fixtures to be updated to meet criteria below.

All single-family residential, multi-family residential, and commercial buildings are required to retrofit existing plumbing fixtures to high efficiency plumbing fixtures prior to sale or change of use including but not limited to building a new addition or garage conversions. The seller is responsible for replacing and ensuring retrofit of any fixtures. A property is only considered in compliance and verified once ALL fixtures are inspected and verified to be high efficiency.

See Municipal Code for definition of terms.

Requirements

Fixture	Standard	Additional Notes
Toilets	1.28 gpf or less	Existing 1.28 gpf toilets do not need to be retrofitted. Dual-flush toilets meet the City's water-efficiency standard if the average of two reduced flushes and one full flush is 1.28 gallons or less, per CALGreen Code (Title 24, Part 11, Section 4.303.1.1). Tip: Use the <i>dual flush efficiency calculator</i> on the retrofit page on our website to see if your dual flush toilet is compliant.
Urinals	0.125 gpf or less	If there are no urinals on your property, please put zero.
Showerheads	1.8 gpm or less	
Kitchen Faucets	2.2 gpm or less	Any additional indoor faucets (ie laundry or garage) can be classified as a certified kitchen faucet if they are 2.2 GPM or less.
Bathroom Faucets	1.2 gpm or less	

Note: GPF (gallons per flush), GPM (gallons per minute)

Exemptions

Historical Properties

Approved historical properties are not required to retrofit.

Mobile or Manufactured Homes

Properties classified as mobile or manufactured homes do not need to undergo the certification process. Mobile and manufactured homes are built to U.S. Department of Housing and Urban Development standards, not local building codes.

Transfer of Responsibility

Sellers may transfer the responsibility of retrofit to the buyer upon agreement from both parties and approval from the Utilities Department Director or designee.

The following situations may be granted a Transfer of Responsibility:

- Property requires one or more toilet and/or urinal replacements
- Property will undergo significant remodel after sale that will replace indoor plumbing fixtures within 90 days
- Property is currently subject to probate

Properties that request a Transfer of Responsibility requiring replacement of faucets or showerheads will not be accepted.

Request a Transfer of Responsibility by emailing UT_Services@slocity.org.

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Inspection of Retrofitted Items

Properties must be inspected by a California licensed plumbing or general building contractor. Home inspections are not accepted in lieu of a licensed contractor but may be included in the application.

Water Conservation Certification

City of San Luis Obispo Utilities Department will provide a Certificate of Conservation for a property upon receiving all required verification documentation.